



STALI Partial Service Planning

Research & style: Detailed meeting to discuss your personal wedding style. Together we will create a custom inspiration board of your wedding day design concept.

Budget: Together we will discuss your financial parameters and develop a detailed budget spreadsheet for all things related to the design aspects of your wedding. These items will include but are not limited to florals, rentals, lighting, stationary, wedding cake and day of accessories.

Appointments: STALI will accompany you to 3 vendor meetings of your choice.

Venue menu testing: We will attend your venue menu tasting to fine tune all the day of logistics. At this meeting we will review all the fine details of your wedding day and begin the steps of creating a day of timeline and a Banquet Event Order for the venue.

Timelines: An extensive “day-of” timeline will later be created and distributed to all vendors to make sure that your day runs smoothly!

All of the fine details incorporated in STALI partial service planning also include our Month-of Services planning list as well as:

- *Design meeting to discuss Pinterest board ideas to create the overall look and aesthetic for Clients wedding day*
- *Offer unique suggestions for décor that helps make the wedding day truly represent Clients*
- *STALI will arrange and attend Venue walk-through to discuss setup, layout and guest flow*
- *STALI will arrange and attend one floral design meeting with Bride and Groom*
- *STALI will arrange and attend one design meeting of your choice (i.e. invitation/paper goods, lighting design, specialty rentals, etc) with Bride and Groom*
- *Unlimited contact by phone and email*
- *Creation of a Wedding day timeline*
- *Creations of a Family and Bridal Party day timeline*
- *Vendor confirmations prior to the Wedding*
- *Management of Wedding rehearsal*
- *Collection of personal décor items such as programs, favors, table numbers, guest book and décor*

- *On-site coordination and supervision during the Wedding ceremony and reception*
- *Two STALI Coordinators to assist on the Wedding day*
- *Use of the Consultant's Wedding emergency kit*
- *Setup of items such as programs, favors, table numbers, guest book and décor*
- *Management of the Wedding day timeline*
- *Distribution of vendor gratuities*
- *Confirm gifts and special décor are handed over to a delegated person*